FOREWORD

All information contained herein is subject to change, deletion or modification. Approved modification, deletions or major changes will be published as they occur.

Compiled: Spring 2006
Updated by:  Dr. Dato, August 10, 2010
           Dr. Margaret Rafferty October, 2012
Welcome to New York City College of Technology (NYCCT) Nursing Baccalaureate Program

You are about to begin an important step in your professional journey. This exciting and challenging phase of your education will provide you with additional knowledge, skills and experiences to guide you in your path of lifelong learning. You will grow professionally and personally through interactions with faculty, fellow students, nursing staff and patients in clinical agencies.

The faculty is here to help you and facilitate your learning. Take advantage of opportunities and don’t hesitate to seek out faculty and learning experiences.

Students are responsible for being familiar with both NYCCT and the Nursing Baccalaureate Program in terms of academic requirements and other policies. This handbook for nursing baccalaureate students provides information regarding the curriculum, specific courses, policies, procedures, available resources, and issues that are of concern to student academic life. It also outlines rights and responsibilities of RN-BS students.

This Handbook acts as a companion to the College Catalog, which is another resource for academic policies and procedures. These policies, and any additional Nursing Department policies and procedures relative to student records, publications, grievances and discipline, are consistent with the Family Rights and Privacy Act of 1974. Please see the NYCCT College Catalog and Student Handbook for important policies and procedures regarding nondiscrimination, policy on acceptable use of computer resources, immunization requirements, Freedom of Information Law, 224-A New York State Education Law, CUNY Student Complaint Procedure, Student Disciplinary Procedures, Campus Safety and Security, Policy against Sexual Harassment, Student Conduct Regulations and Special Programs to support students.

Students are responsible for using the handbook as a resource when questions arise and as a guide to academic and nonacademic policies and procedures. Students need to be aware that changes made to policies and procedures may impact them as a student.

Note that the information in this handbook is updated regularly. As changes are made they will be posted on the Nursing Department website. The information in this handbook is accurate as of September 2012. The Baccalaureate Program Nursing Student Handbook, the NYCCT College Catalog and NYCCT Student Handbook are available electronically on the NYCCT website (http://www.citytech.cuny.edu/).

We are delighted that you are here. Best wishes from the entire faculty.

Candy Dato PhD RN CNE  
Chairperson, Nursing Department

Margaret A. Rafferty DNP MPH MA PMHCNS-BC  
Baccalaureate Program Coordinator
Baccalaureate Program in Nursing

The Bachelor of Science (BS) in Nursing degree program provides associate degree and diploma prepared registered professional nurses with the education and skills necessary to become leaders and managers in a variety of health care settings. Baccalaureate prepared nurses are integral collaborative members of diverse interdisciplinary health care teams.

The baccalaureate in nursing curriculum prepares nurses as generalists with experiences across the life span. This flexible upper-level program provides, within a single day of the week, didactic and clinical courses to meet the needs of RN students. In addition to academic coursework in the classroom, students practice physical assessment skills in a College laboratory setting. Select clinical agencies afford students dynamic learning opportunities to expand their knowledge base in leadership, community health, and in urban health issues.

Nurses entering the program with an associate degree in nursing from a credit-granting institution may have up to 60 credits transferred toward the 120-credit BS degree. Nurses seeking entrance to the program with a diploma or from an institution where college credit has not been granted will be required to take the Nursing Acceleration Challenge Exams (ACE) II RN to BS (NLN ACE II Examinations) for acceptance of previous nursing courses.

The rapid expansion of information technology and the computer resources at New York City College of Technology facilitate the faculty’s ability to offer a proportion of the proposed curriculum in a partially on-line format. Classes are offered on campus, on-line and partially on-line. Upon completion of the program, nurses will have the foundation for both graduate studies and advanced practice nursing roles.

Mission Statement of the Baccalaureate Degree Nursing Program

The Baccalaureate Program in Nursing is designed to provide Registered Nurses, who graduated from associate degree and diploma programs, with the knowledge and competencies necessary to become nurse leaders and managers. This includes the ability to provide culturally congruent care to clients and to be proactive in addressing health care issues. The human caring process is an essential component in meeting the needs of individuals, families and communities in urban settings. The baccalaureate prepared nurse is a generalist who works independently and collaboratively as a key member of the health care team to manage responses to illness and to promote wellness. Upon completion of the Program, nurses will have the foundation to pursue both graduate studies and advanced practice nursing roles.

Philosophy of the Baccalaureate Nursing Program

The Program’s philosophy is predicated on faculty beliefs regarding the metaparadigm of nursing (persons, environment, health and nursing) and nursing education (the teaching/learning process). The faculty believes that nursing is an art and science with caring as an essential element. The faculty believes that caring is an integral component that is fundamental to nursing practice and education. The practice of nursing is based on Watson’s
Human Caring Theory which is an integral part of all human interactions. Caring embodies the nurse’s commitment to health by attempting to foster harmony in the physical, emotional, sociocultural and spiritual environment of persons. Persons move toward the fullest realization of their health potential through gratification of human needs. These beliefs are explicated by the faculty in the Program’s philosophy, the system of guiding principles and concepts underlying the program of study.

**Persons**

The faculty defines persons to include the individual, family and community. The faculty believes that persons are holistic human beings with interacting subsystems (biologic, psychological, social and cognitive) and with inherent genetic bases and spiritual drives. Persons possess worth and dignity and have unique capabilities for reasoning, adapting to change and advancing through developmental stages to maximize their individual potential. Persons interact with their environments across the life span. In addition, they have rights and are deserving of respect with regard to their particular customs, beliefs and needs. Persons are to be valued, cared for, cared about and understood. Persons also have rights to actively participate and collaborate with health care providers in their plan of care.

**Environment**

The faculty believes that the environment is the context in which persons fulfill their basic needs. The environment is comprised of two components: the internal and external systems. Interchange occurs between persons’ environmental systems. This interchange is impacted by persons internal environment that consist of physiological, psychological, socio-cultural, spiritual and biophysical dimensions. The external environmental system consists of groups of humans connected by common familial, geographical, socioeconomic, political, spiritual and cultural characteristics. Societal groups within the external environment such as families, communities, institutions and nations are interrelated and interdependent. The environment includes stressors and resources to cope with the stressors. The viability of persons is a consequence of the complementary performance of societal roles. According to Watson’s Theory, nursing provides persons with a supportive, protective and/or corrective environment.

**Health**

The faculty believes that health is a state of wellness or optimal functioning. Health includes all aspects of life: physical well-being, social interactions, emotional capacity and the spiritual dimension. Persons’ health state influences the relationships and interactions of the individual, family and community. Health is a state of wellness within the health-illness continuum, as defined in accordance with cultural norms and goals of the individual, family and community. The acquisition of health is an active process.

Additionally, the faculty bases their belief about health on the simple and well-stated definition of health that the World Health Organization (WHO) developed over sixty years ago.
The WHO defined health as “... a complete state of physical, mental and social well-being and not merely the absence of disease or infirmity” (WHO, 1946).

Health can exist in the presence of illness. Health and illness, viewed on opposite ends of a continuum, are qualitatively different but interrelated concepts. Differing levels of health can interact with the experience of illness. Illness is a discrete event of short or long duration that can occur throughout the life process. The illness experience can inhibit or facilitate one’s continuing quest for health.

Health promotion is the domain of nursing which directs individuals, families and communities toward a reality of lifestyle practices and valuing of health that enhances a wellness of mind, body and spirit and actualization of human potential.

**Nursing**

The faculty believes that nursing is an evidence-based practice profession, which promotes optimal health across the life span. Nursing is a humanistic, altruistic profession that assists persons in the promotion, maintenance, restoration and/or rehabilitation of health and preparation for death with dignity. Nursing is a dynamic profession impacting on stressors and forces within the environment. Conversely, environmental stressors and forces impact the goals and direction of nursing. Nursing assists persons through the promotion of a helping-trusting, human caring relationship.

The art and science of nursing are intertwined. Critical thinking skills are essential to the logical interrelationship of knowledge from multiple disciplines in their application to nursing practice. It is essential that Registered Nurses exercise clinical judgment in providing comprehensive health care services to culturally diverse persons. Nursing is operationalized through the interactive decision-making steps of the nursing process. The nursing process is a theory-based, systematic and holistic approach to nursing interactions. The use of evidence-based practice can best guide nursing in the 21st century as technology and change continue to unfold.

Professional nursing is the practice of a scientific discipline that directly benefits society through decreasing disparities, promoting health and enhancing the quality of life. Nurses consider regional, national and global health issues as they relate to such areas as disease transmission, health policies and health care systems. Nursing practice is caring, sensitive to diversity and accountable to the profession and to society. Nursing is in a key position to promote change in health care delivery.

**Nursing Education**

The faculty believes that baccalaureate nursing education prepares professional nurses with a broad knowledge of nursing, science, the humanities and the biological and social sciences. The curriculum encompasses a broad liberal arts education that is balanced with the natural and behavioral sciences. This foundation or knowledge base is utilized in the development of
evidence-based nursing interventions, ethical standards and values that can be applied in a variety of practice settings.

Professional nursing education focuses on the preparation of an expert nurse who is capable of functioning independently in primary, secondary and tertiary care settings within multicultural, multi-ethnic and urban communities. Professional nursing education encourages the development of values, sensitivity for culturally congruent care, ability to think critically, application of information technology, use of effective communication strategies, use of research for practice and ability to respond proactively to issues that impact nursing. Professional nursing education also provides an enriching stimulus that promotes student interest in advanced studies and responsible citizenship.

The baccalaureate nursing faculty’s beliefs are based on a humanistic collaborative model of education that focuses on learning. Faculty members serve as learning guides, inspiring and motivating students to develop their innate gifts. The faculty uses an extensive variety of pedagogical techniques that promote active learning.

The faculty believes that learning is a lifelong process that is independent and self-initiated and results in potential or actual changes in behavior. Learning is a complex process that evolves from the integration of psychomotor, cognitive and affective experiences, and occurs best when the person is actively involved in the pursuit of established goals. Although faculty and students share the responsibility for creating an educational climate that is conductive to learning and encourages self-direction and inquiry, students must assume responsibility for their own learning. The faculty shares knowledge, attitudes and expertise and invoke the role of facilitator, resource person and role model in the learning process.
Program Outcomes

The program outcomes provide a clear statement of expected results and reflect the vision of the Program’s philosophy. Upon completion of the Program, graduating students will be able to:

1. Apply analytical reasoning and critical thinking skills in the incorporation of knowledge synthesized from nursing, humanities and the biological and social science into professional nursing practice.

2. Utilize information technology to include traditional and developing methods of discovering, retrieving and using information in nursing practice.

3. Effectively communicate with culturally diverse persons and disciplines in a caring manner, using a variety of strategies.

4. Utilize the nursing process to provide culturally competent care to persons across the lifespan.

5. Collaborate with significant support people and members of the health care team to assist diverse persons to achieve identified goals.

6. Assume a leadership role within the scope of professional nursing practice.

7. Participate in research that focuses on evidence-based practice and utilize findings to support clinical decision making.

8. Incorporate professional nursing standards and accountability into practice.

9. Demonstrate a commitment to lifelong learning and personal and professional development through continuing education and participation in professional organizations.

10. Recognize the impact of economic, political, social and demographic forces affecting the delivery of regional, national and global health care.
Admission Criteria

Applicants for a Bachelor of Science Degree with a major in Nursing must be graduates of a degree-granting college or a diploma-granting nursing school that prepares students for licensure as Registered Professional Nurses.

Graduates from degree-granting Associate Degree Programs who are candidates for admission to the baccalaureate program in nursing at New York City College of Technology must have:

- Met the admission requirements for the College.
- Graduated from an Associate Degree Nursing Program accredited by the National League for Nursing Accrediting Commission.
- A current license in New York State as a Registered Professional Nurse or eligibility to sit for the NCLEX-RN Exam. Students must be licensed prior to registration in a nursing course with a clinical component.
- A 2.5 cumulative grade point average (GPA) on a 4-point scale to be reviewed for admission. Preference will be given to applicants with a 3.0 GPA or above.

Students applying to the program will be admitted based on space availability.

In addition to the above admission criteria, candidates for admission to the program who hold a Diploma or an Associate Degree in nursing that is not from an institution granting college credit may be admitted to the program with the following requirements:

- Successful completion of the Nursing Acceleration Challenge Exams (NACE) II RN to BS (NLN NACE II Examinations formerly called the NLN Mobility Profile Exams that were used for Nursing Progression). These tests designed for RN/BS programs are $55 each plus shipping and handling. They are paper and pencil tests that must be administered by the College. They take between 2 ½ to 4 hours. The examinations are:
  1. NACE II – Care of the Adult Client (219 items).
  2. NACE II – Care of the Client during Childbearing and Care of the Child (203 items, two exams in one).
  3. NACE II – Care of the Client with a Mental Disorder (132 items).

- Successful completion of all pre-major requirements in the Nursing Program, either by examination or by completion of the appropriate courses.
Progression in Nursing

- A 2.5 cumulative grade point average must be maintained.
- Students must achieve a grade of “C” on all nursing courses (NUR) and required courses in the curriculum.
- A student may repeat only one of the required nursing courses.
- Courses designated NUR must be passed on the second registration.
- A grade of satisfactory (S) in the clinical component of nursing courses (NUR 3010, 3110, NUR 4010, NUR 4110) is required for passing the course.
- Only one Withdrawal for Academic reasons “W” from required nursing courses is permitted.
- Students required to take NLN NACE II Examinations for previous nursing credit must complete all tests with a satisfactory grade prior to enrolling in fourth semester curriculum nursing courses (NUR 4110, NUR 4130).

Grading Policy for all courses designated with the prefix NUR

<table>
<thead>
<tr>
<th>Grade</th>
<th>Definition</th>
<th>Quality Points (Index)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>93–100%</td>
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</tr>
<tr>
<td>A-</td>
<td>90–92.9%</td>
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</tr>
<tr>
<td>B+</td>
<td>87–89.9%</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>83–86.9%</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>80–82.9%</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>77–79.9%</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>75–76.9%</td>
<td>2.0</td>
</tr>
<tr>
<td>D</td>
<td>60–74.9%</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>Below 60</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Deans’s Honor List

This academic honor is awarded to matriculating students who have a grade point average of 3.5. Please see NYCCT Student Handbook for more information.

Honors Scholars Program

Eligible students are strongly encouraged to participate in the Honors Scholars Program. Please see the NYCCT Student Handbook for more information.

Nursing Honor Society

The BS program has an Honor Society to recognize excellence in Nursing Scholarship. Induction ceremonies take place every semester. Please see Dr. Rafferty for more information.
Documentation Required

Health Requirements

Students enrolled in a course with a clinical component (NUR 3110, NUR 4010, NUR 4110) must submit the following according to department policy.

- Current RN malpractice insurance.
- Current CPR certification.
- Current license in New York State as a Registered Professional Nurse.
- Health documentation as below.

STUDENTS WILL NOT BE ADMITTED TO ANY CLINICAL NURSING COURSE THAT HAS A CLINICAL COMPONENT WITHOUT ALL OF THE CURRENT DOCUMENTATION LISTED BELOW.

- A completed copy of the Nursing Department Physical Form that includes the annual physical examination.
- Required immunizations (validation of measles, mumps, rubella, varicella, and a PPD). New York State Public Health Law #2165 requires that all college students, born on or after January 1, 1957 and who are enrolling for six or more semester hours, to show proof of immunity against measles, mumps, and rubella in order to register for courses. Health care agencies require proof of immunity against varicella.

Note:

- Students are required to submit a written record of two doses of live measles vaccine; one dose of rubella vaccine; and one dose of varicella vaccine; or positive titers: a laboratory report of a blood test indicating immunity to measles, mumps, rubella and varicella.
- Hepatitis B immunization is highly recommended and provided at no cost by CUNY. A student must sign a waiver if they elect not to have the Hepatitis B immunization.
- Students must provide evidence of a 2-Step PPD-Mantoux test. Thereafter, one PPD-Mantoux test is required annually. If PPD is positive, or student has previous history of a positive tuberculin skin test, a normal chest X-Ray is required within the last five years. Providers may also use QuantiFERON levels to document TB screening.

Transfer into the Nursing Curriculum

- Transfer students are required to follow college policies.
- The request to transfer non-CUNY nursing credits will be evaluated on an individual basis by a nursing department faculty advisor and an official decision will be made by the registrar.
- All students entering the BS program from schools other than NYC College of Technology must show proof of completion of a college-level computer course OR must complete the College Learning Center’s Self-Paced Computer Literacy program by the
end of the first semester in the BS program. A copy of the Certificate of Completion granted by the Learning Center must be submitted by the student to the program secretary for inclusion in the student’s file.

**CUNY Articulation Policy**
In nursing, current formal CUNY articulation agreements are in effect with Kingsborough Community College, LaGuardia Community College and Borough of Manhattan Community College Associate Programs in Nursing.

**Add/Drop Courses**
A student dropping co-requisites of a nursing course will also be required to drop the applicable nursing course.

**Readmission to the BS Nursing Program**
The names of candidates who seek readmission to the BS program in nursing will be submitted to the Nursing Department by the Office of the Registrar. An Ad Hoc Baccalaureate Program Readmission Committee will conduct a review of the candidate’s academic record and submit a decision to the Office of the Registrar.

Students applying for readmission to the program will be admitted based on decision of the Baccalaureate Admissions and Recruitment Committee, and on space availability.

**Transportation, Uniforms and Equipment**
All students must provide their own transportation for laboratories, field trips and community health assignments. Students must comply with CUNY Travel Policy.

**Uniform Policy**
They must also provide their own lab coats if required, and equipment for clinical assignments. Professional attire will be specified for each clinical course by the clinical professor in collaboration with agency liaison personnel. Students enrolled in the baccalaureate program must comply with the dress code. Professional clinical attire is considered to be a clean white lab coat, 3/4 length with the NYCCT emblem on the left sleeve; a clinical uniform may also be loose fitting dark pants, a dark skirt that is knee length, white or light colored uniform blouse (no plunging necklines) with sleeves (half or full length); clean, closed uniform walking shoes with socks or stockings (no bare feet); no jewelry except for small stud earrings, small rings and a watch with a second hand; nails are to be clean, trimmed (must be short), and if polished only neutral, light colors (no acrylic polish or nail wraps); hair must be neat, clean, and worn off the face and collar of the uniform top; no perfume; tattoos are to be covered. Students enrolled in NUR 3110L must wear the lab coat while in the hospital. The lab coat is to be fresh laundered and pressed. Students must wear their NYCCT ID. For information on NYCCT ID card, see NYCCT Student Handbook. The hospital affiliate may also require an additional ID card.
Graduation from the BS Nursing Program

- A current New York State license as a registered professional nurse.
- A minimum 2.5 cumulative grade point average in the required 120 credits is necessary for graduation from the nursing program.
- Satisfactory scores on all NLN NACE II tests for transfer of prior nursing course credit (diploma program/non-college granting AAS graduates).

Suggested time for completion of the Nursing Program

Full-time students can complete the degree requirements in 2 years. Part-time students are expected to complete the requirements for the degree in 5 years.
Degree Requirements

Students must meet the following degree requirements. A minimum of 120 credits is required for the BS degree. 34 credits must be completed in residence at NYCCT. 60 credits must be in liberal arts and science courses. Courses with an NUR or NU prefix are not liberal arts and science courses;

REQUIRED COURSES IN THE MAJOR

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
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UPPER LEVEL REQUIRED COURSES IN THE MAJOR

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>NUR 3010</td>
<td>Physical Assessment</td>
<td>3</td>
</tr>
<tr>
<td>NUR 3110</td>
<td>Leadership in the Management of Client Care</td>
<td>5</td>
</tr>
<tr>
<td>NUR 3130</td>
<td>Nursing Research</td>
<td>3</td>
</tr>
<tr>
<td>NUR 4010</td>
<td>Community Health Nursing</td>
<td>5</td>
</tr>
<tr>
<td>NUR 4030</td>
<td>Nursing Case Management: Role and Process</td>
<td>3</td>
</tr>
<tr>
<td>Nursing Elective:</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>NUR 4110</td>
<td>Comprehensive Client Care for Urban Health Issues</td>
<td>5</td>
</tr>
<tr>
<td>NUR 4130</td>
<td>Professional Nursing Practice</td>
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Subtotal 30

OTHER REQUIRED COURSES

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tr>
<td>SPE 1330/1335</td>
<td>Effective Speaking</td>
<td>3</td>
</tr>
<tr>
<td>BIO 3524</td>
<td>Nutrition</td>
<td>2</td>
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<tr>
<td>MAT 1272</td>
<td>Statistics</td>
<td>3</td>
</tr>
<tr>
<td>BIO 3526</td>
<td>Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>PSY 2404</td>
<td>Personnel &amp; Organizational Psychology</td>
<td>3</td>
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Subtotal 14

SELECT ELECTIVE COURSES (total = 16 credits)

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Science Elective</td>
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<tr>
<td>Sociology Elective</td>
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</tr>
<tr>
<td>Aesthetics Elective</td>
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<tr>
<td>Literature Elective</td>
<td>3</td>
</tr>
<tr>
<td>Philosophy Elective</td>
<td>3</td>
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</table>

Subtotal 16

Upper Division Credits

60

The foundation for our elective courses is the NYCCT Baccalaureate core. This core is composed of Laboratory Science, Behavioral Science, English, Math, Communications, and LAP (literature, aesthetics and philosophy) courses.
It is the responsibility of the student to inquire as to how their Associate degree will help in fulfillment of Baccalaureate Degree Core requirements. For instance: the Baccalaureate Nursing program only requires Math 1272 (3 credits), but the Baccalaureate Degree Core demands 7/8 credits in math for graduation. This assumes that the student has completed 4 credits in math while doing their Associate degree. If math was not part of a student’s Associate degree then they will need to complete a 4 credit math class in addition to statistics (Math 1272) to fulfill NYCCT graduation requirements. Another example is the BS Communications Core, which requires both a verbal and a written course. This requirement can be met by English Composition (Usually completed on the Associate level) and Speech. The Baccalaureate Degree Core can be explained by the Departments Academic Advisor. Baccalaureate Degree Core requirements must be met in order to graduate.

Baccalaureate Core:

English Composition 1 – 3 credits
Mathematics -- 7/8 credits (Mat 1180 or higher)
Laboratory Science – 8 credits (one year sequence)
Literature – 3 credits
LAP (literature, aesthetics, philosophy) – 6 credits
Behavioral/ Social Science – 9 credits
Communications – 6 credits (one written course -- English Composition and one verbal course – speech)

* 120 credits are needed for graduation
* 34 credits must be done in residence
*Students without a sufficient Chemistry background will be advised to take Chemistry 1110. MAT 1275 is the pre/co-requisite for Chemistry.
*English Composition 1 is not part of the Communication core.
## Baccalaureate Nursing Program Curriculum Plan

### THIRD YEAR

**Semester – 1**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Chemistry or Physics</td>
<td>Chemistry or Physics</td>
<td>4</td>
</tr>
<tr>
<td>SPE 1330/SPE 1335</td>
<td>Effective Speaking or SPE 1335 Group Discussion</td>
<td>3</td>
</tr>
<tr>
<td>MAT 1272</td>
<td>Statistics</td>
<td>3</td>
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<tr>
<td>NUR 3010</td>
<td>Physical Assessment</td>
<td>3</td>
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<tr>
<td>BIO 3524</td>
<td>Nutrition</td>
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**Semester - 2**

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<tr>
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<td>Philosophy (PH) Elective</td>
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</tr>
<tr>
<td>BIO 3526</td>
<td>Pathophysiology</td>
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### FOURTH YEAR

**Semester – 1**

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<tr>
<th>Course Code</th>
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<td>Sociology (SO) Elective</td>
<td>3</td>
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<tr>
<td>NUR 4010</td>
<td>Community Health Nursing</td>
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<td>NUR 4030</td>
<td>Nursing Case Management: Role and Process</td>
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<td>NUR xxx</td>
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**Semester – 2**

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<td>Aesthetics Elective</td>
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<tr>
<td>Literature Elective</td>
<td>Literature Elective</td>
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<td>Comprehensive Client Care for Urban Health Issues</td>
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**Upper Division Credits**

<table>
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<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>60</td>
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</table>
Baccalaureate Nursing Course Descriptions

NUR 3010  Physical Assessment  2 cl hrs, 2 lab hrs, 3 cr
Health assessment skills and techniques for the conduct of a comprehensive health history and physical exam are developed for generalist nursing practice. Students critically analyze interview data and assessment findings that relate to the specific needs of individuals concerning age and culture. The normal parameters of health are used to compare and contrast the findings. Discussions will include health screening across the life span and associated health promotion practices as recommended by Healthy People 2010.
Prerequisites: AAS degree with major in nursing or approval of BS program coordinator

NUR 3110  Leadership in the Management of Client Care  2.5 cl hrs, 5 lab hrs, 5 cr
This course introduces the student to concepts of leadership and management for application in practice settings. Theories relating to nursing, culture, change, motivation, organization and management are explored. Principles of time management, leadership styles, budgeting, staffing patterns, personnel evaluations, delegation, and the steps of discipline, and JCAHO accreditation criteria will be discussed and analyzed across diverse practice settings. In clinical, student/nurse manager dyads provide students with a vantage point to observe the nurse manager role, responsibilities, and associated demonstrated interventions that effect positive client outcomes, staff satisfaction and professional growth.
Pre-or corequisites: NUR 3010

NUR 3130  Nursing Research  3 cl hrs, 3 cr
Students will develop skills to critically read, analyze, and use knowledge gained from reported research findings for evidence-based practice. The steps of the research process are presented which provide the framework for critiquing research studies that used both qualitative and quantitative methods. Students conduct a review of the nursing literature and critique a selection of nursing research articles that focus on clinical nursing research. Students formulate a research problem and apply the elements of the research process in a hypothetical study. The ethical issues involved in nursing research, theoretical frameworks for nursing research, and the nurse’s role as a member of a research team to forward research dissemination are discussed.
Prerequisites: AAS degree with major in nursing, MAT 1272

NUR 4010  Community Health Nursing  2.5 cl hr, 5 lab hrs, 5 cr
This course builds upon the student’s knowledge of nursing and provides the requisites for practice as a community health nurse. The focus is on health promotion, disease prevention and maintenance of health, which is the core of community-based care. Selected concepts such as evidence-based care that contribute to the foundation of community-based nursing will be discussed. The course will examine historical perspectives, the value of community health, the nurse’s present day professional expectations and accompanying changes in responsibilities, accountability for practice, and ethical and transcultural considerations. The curriculum will focus on specific contemporary community health issues including homelessness, communicable diseases, mental health and preparedness for bioterrorism.
Prerequisites: NUR 3010, BIO 3524
NUR 4030  Nursing Case Management: Role and Process  3 cl hrs, 3 cr
This course focuses on innovative, integrated nursing case and care management models within the context of assessment, planning, implementation, collaboration, negotiation, and evaluation. The critical competencies and strategies in managing risk and legal liabilities, seeking and obtaining physician support, coordination of services across placement settings, and client and caregiver education are discussed. An emphasis will be on teaching-learning principles and strategies effective in the management of care for diverse populations in urban settings. Students will discuss functions and issues in evolving role demands, opportunities, and responsibilities of the nurse case manager.
Prerequisites: NUR 3110, NUR 3130, BIO 3524; co requisite: PSY 2404, NUR 4010 or approval of the BS coordinator.

NUR 4110  Comprehensive Client Care for Urban Health Issues  2.5 cl hr, 5 lab hrs, 5 cr
This course builds upon the students’ knowledge of nursing, biological and social sciences, and information technology for assuming nursing roles in health care of culturally diverse clients in urban settings. The curriculum will include global health issues as they relate to such areas as disease transmission, health policy, the adequacy of services provided, and strategies to enhance access to care. The economics and political implications for care in urban settings are discussed. Students will examine political forces and proactive nursing responses that forward health promotion and prevention interventions in urban settings.
Prerequisite: Nur 4010  Pre-or corequisites: NUR 4030

NUR 4130  Professional Nursing Practice  3 cl hrs, 3 cr
A variety of professional, historical, theoretical, ethical, and health-related issues relevant to contemporary nursing are analyzed, discussed, and debated in class. Students will use a variety of professional tools such as in-class forums to debate relevant health care issues, the resume, a portfolio, and template for a project proposal for enhancement of professional development. Students study the impact of political, economic, and other trends on nursing practice. Students explore and discuss the emerging roles of the nurse in a dynamic health-care delivery system. Students formulate long range plans for continued education, participation in professional organizations and activities.
Prerequisites: NUR 3110, NUR 3130

NURSING ELECTIVE  (Students select ONE of the following electives)

NUR 4050  Nursing Elective: Family Centered End-of-Life Care Across the Life Span  3 cl hrs, 3 cr
This course explores nurses’ involvement in family centered end-of-life care. How a health care team approach can address the myriad needs facing individuals and their families at this time of life are discussed. Principles of hospice and palliative care will be used as a guide for this curriculum. Factors involved in expert nursing care which has the potential to greatly reduce the burden and distress of those facing life’s end and the ability to offer support for the physical, psychological, social, and spiritual needs of patients and their families are presented.
Pre-or corequisites: NUR 3110, NUR 3130, approval of BS program coordinator.
NUR 4070  Nursing Elective: Nursing Informatics  3 cl hrs, 3 cr
This course is a comprehensive introduction to the use of computers within the Nursing Informatics specialty to identify, gather, and process information used in the management of client care. Emphasis will be on technology based health applications which support clinical, administrative, research, and educational decision-making that enhances the efficacy of the nursing process. Ethical, legal and confidentiality issues related to the use of electronic health care records will be considered.
Prerequisite: MST 1101, or demonstrated computer literacy:
Pre-or corequisite: NUR 3110, NUR 3130, or approval of BS program coordinator.

NUR 4020  Nursing Elective: Women’s Health and Wellness across the Life Continuum  3 cl hrs, 3 cr
The course uses a holistic framework incorporating physical, psychosocial, socioeconomic, family and spiritual domains to address issues affecting women’s health states, well-being and quality of life, as well as strategies for developing interventions.
Prerequisites: NUR 3010, NUR 3110, NUR 3130 or Coordinator of Baccalaureate Nursing Program approval.

NUR 4080  Nursing Elective: Communication and Behavior in Nursing  3 cl hrs, 3 cr
This course builds on prior knowledge of psychological aspects of health and illness and nursing interventions in the prevention, response and management of potential and actual disease, injury and illness. The course focuses on developing expert communications skills when communicating with other health care providers, patients and their families and when communicating professional information through writing, speaking and professional presentations. Students will also develop understanding and competence in intervening in a wide array of cognitive, emotional, sociocultural and behavioral states. Theories relating to communication, nursing, culture, motivation and behavior are discussed.
Prerequisite: NUR 3010

NUR 4090  Nursing Elective: Geriatrics  3 cl hrs, 3 cr
A comprehensive exploration of the needs of older adults within health care settings and in the community. Students will acquire a conceptual foundation for evidence-based gerontological nursing practice. The course builds upon the student’s knowledge of nursing. This course focuses on the interactions among aging, disease, functional ability, the environment, and health disparities of older adults. Discussions will include health promotion practices as recommended by Healthy People 2010.
Pre-or corequisites: NUR 3010, NUR 4010

NUR 4040  Nursing Elective: HIV/AIDS Advocacy and Care  3 cl hrs, 3 cr
An examination the fundamentals required for practice as a registered professional nurse administering care to clients infected with Human Immunodeficiency Virus (HIV)/Acquired Immunodeficiency Syndrome (AIDS). The emphasis is on the examination of evidence-based, holistic and safe nursing care in achieving and supporting the optimal health and welfare of persons with HIV/AIDS across life spans and settings.
Prerequisites: NUR 3010, NUR 3110, NUR 3130 or the Coordinator of Bachelor of Science in Nursing Program approval.
Electronic Devices
Use of electronic devices for personal business in the clinical area is strictly prohibited. Students are encouraged to access the internet for clinical information. Students are allowed to audiotape classes with the permission of the instructor. Use of electronic devices during exams is prohibited during exams unless specified by the instructor. Taking pictures of classmates during any instructional activity is also only with the permission of the instructor. Students must sign a CUNY photo release for all pictures taken during class. Please see the NYCCT Catalog and NYCCT Student Handbook for other important Policies and Procedures regarding Computer Resources. Students are also cautioned that posting information on Social Media Sites can have professional ramifications. Posting pictures of patients on Social Media Sites is prohibited.

Health Insurance Portability and Accountability Act (HIPAA)
All clinical information is subject to HIPPA regulations. Students are required to be familiar with the Health Insurance Portability and Accountability Act which went into effect in 2003. Violation of HIPPA regulations can result in course failure.

The Student Support Services Program
The Student Support Services for students with disabilities and learning differences is located in the Atrium Building in A 237. Many services are available to assist self-identified college students with documented disabilities. The Nursing Department is committed to ensuring educational access and accommodations for all its registered students. Please contact 718-260-5143 for more information.

Tobacco-Free Policy
Smoking and tobacco use, including the use of electronic cigarettes is strictly prohibited in all areas, including indoor, outdoor and vehicles that are owned, leased operated or maintained by NYCCT. This is in compliance with CUNY’s smoke free policy.

Drug and Alcohol Education Policy
NYCCT is in compliance with the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226). See NYCCT Student Handbook for more information.

Course Format
Courses are offered in traditional, partially online and full online formats depending on enrollment. All courses are supported by Blackboard.

CUNY ALERT
CUNY has an email alert system that is used for emergency notification. To register visit the main CUNY website at http://www.cuny.edu
Clinical Attendance Policy

Absenteeism/Lateness
To meet the educational objectives of clinical courses, students must attend all scheduled clinical and laboratory assignments. To allow for illness and personal emergencies, a policy regarding absenteeism and lateness has been established as follows:

Absence in the clinical area:
1. One clinical absence is permitted.

Late Arrival in the clinical area:
1. Two latenesses are equal to one absence.*
2. Students will be considered late if they are not present at the beginning of class or pre-conference. Late arrival is not permitted. In the event that a student arrives late, the instructor may at his/her discretion dismiss the student from the clinical experience. If this occurs, the student will be considered absent from the day’s clinical or laboratory session.

*A student who has one (1) absence or two (2) lateness will be advised by her/his instructor in writing on the BS Program Attendance Referral Form to meet with the Course Coordinator prior to her/his next clinical experience.

Course coordinators will advise students who have missed one clinical day or had two lateness that further absence/lateness will result in the student’s inability to meet course requirements. If a student exceeds the guidelines outlined above, failure of the clinical and/or laboratory components of the course will result. Students who do not have sufficient clinical hours will need to either withdraw from the nursing course or file an appeal and await the Appeals Committee decision. Students awaiting an Appeals Committee decision can continue to attend the lecture part of the course. The Nursing Department Appeals Committee, comprised of nursing faculty, will review extenuating circumstance. Students who have excessive absences will receive a grade of “W.”

Classroom Attendance Policy
A student may be absent without penalty for 10% of the number of scheduled calls meeting during the semester. BS nursing enrolled in traditional courses may miss two sessions without penalty. If a student’s class absences exceeds the limit established for a given course or component, the instructor will alert the student that a grade of “WU” may be assigned. Active participation in nursing coursework is required and is reflected in grades. If the student remains officially registered for a course and never attend that course, a final grade of “WN” (failure) must be assigned by the instructor. Students must also be punctual for classroom meetings. Lateness will be recorded in the attendance roster. See College Catalog for more information about Appeals and Withdrawal.
Essential Technology for the use of Blackboard:
Many students have been using Bb for many years and are familiar with the system. Below are the suggested minimum prerequisites that students should know/have for taking part in an online course.

1. You should have access to and be able to use Internet Explorer, Mozilla Firefox, or Safari browsers. Bb does not fully support AOL.
2. You will need a Citytech e-mail account and should be comfortable using it. The college provides an e-mail account to all students.
3. You need access to a computer with at least 256 MB RAM.
4. You should have the correct Java version downloaded/installed – if necessary. The installation is automatic. You only need to do this the first time.

See course requirements for specific course requirements, particularly with on-line or partially on-line courses.

Wireless Network
For information about how to connect to the College’s wireless network please see the NYCCT Student Handbook.

Student Email
For information about NYCCT email, please refer to the NYCCT Student Handbook.

Appeals
The Appeals Committee is responsible for reviewing written appeals from students concerning absences or other academic policies. The committee discusses the student’s concerns and makes appropriate recommendations. Students should fill out an appeal form that can be obtained in the Nursing Department offices. Students should also refer to the College Catalog for the College Appeals process regarding grades and complaints.

Criminal Background Checks
The Nursing Program at New York City College of Technology does not require a criminal background check, but the educational requirements include placement at one or more hospitals or other off-campus clinical training sites, and these sites frequently require a student to undergo a criminal background check before the student can be placed for clinical learning experience. If based upon the results of a criminal background check, the site determines that a student’s participation in its clinical training program would not be in the best interest of the site, the site may deny that student admission to the training program. Even if the student has already begun the placement when the results are received, the site may elect to dismiss the student, regardless of the student’s performance while in the training program.

Each clinical training site that requires a criminal background check sets its own standards and procedures, and you may be asked by the site to pay the cost of the background check.
may also have to complete more than one criminal background checks during the course of the Nursing program at NYCCT, depending on the number of sites where you are placed and the requirements of each site.

Please note that if a clinical training site determines that you may not take part in it training program based on the results of a criminal background check, you may be unable to complete your course requirements and to continue in the Nursing program. NYCCT has no obligation to refund your tuition or fees or to otherwise accommodate you in the event you are ineligible to complete your course requirements based on the results of a criminal background check.

**Academic Integrity Standards**

Students and all others who work with information, ideas, texts, images, music, inventions, and other intellectual property owe their audience and sources accuracy and honesty in using, crediting, and citing sources. As a community of intellectual and professional workers, the College recognizes its responsibility for providing instruction in information literacy and academic integrity, offering models of good practice, and responding vigilantly and appropriately to infractions of academic integrity. Accordingly, academic dishonesty is prohibited in The City University of New York and at New York City College of Technology and is punishable by penalties, including failing grades, suspension, and expulsion.

The Baccalaureate Program in Nursing adheres to this New York City College of Technology/CUNY Policy on Academic Integrity. Please refer to the College Catalog and NYCCT Student Handbook for more information. This policy spells out in detail what constitutes Academic Dishonesty. All students are responsible for following this policy.

**Academic and other Resources**

There are many resources available for students at NYCCT. Please check the NYCCT College Catalog and NYCCT Student Handbook for further information about the Library. The Nursing Department has many academic resources that are available to nursing students. Among these resources are DVDs in both the Nell Lab in the Nursing Department and in the campus library.

**Accreditation**

This nursing education program is accredited by the National League for Nursing Accrediting Commission (NLNAC).

National League for Nursing Accrediting Commission (NLNAC)  
3343 Peachtree Road NE, Suite 850  
Atlanta, GA 30326  
Ph: 404-975-5000  
Fax: 404-975-5020  
website [www.nlnac.org](http://www.nlnac.org).
The University of the State of New York
Professional Education Program Review
89 Washington Avenue, 2nd Floor, West Wing, Albany, NY 12234
Telephone: 518-486-2967
FAX: 518-473-8577
e-mail: opprogs@mail.NYSED.GOV

FACULTY AND STAFF CONTACT INFORMATION

Candy Dato PhD RN, CNE
Associate Professor
Chair, Department of Nursing
P- 505
Phone 718-260-5660
Email: cdato@citytech.cuny.edu

Margaret A Rafferty DNP MPH MA PMHCNS-BC
Baccalaureate Program Coordinator
P- 510
Phone: 718-260-5620
Fax: 718-260-5662
Email: CDato@citytech.cuny.edu

Fulltime Faculty

Patricia A. Cholewka EdD, MPA, MA, NE-BC, RN
Associate Professor
P-505
Phone: 718-260-5661
pcholewka@citytech.cuny.edu

Virginia Curran RN, MSN, FNP
Assistant Professor
P-505
Phone: 718-260-4986
vcurran@citytech.cuny.edu

Andrea Dopwell MPA, MSN, RN
Assistant Professor
P-510
Phone: 718-260-4932
Adopwell@citytech.cuny.edu

Aida Egues DNP, RN, APHN-BC, PHCNS-BC, CNE
Assistant Professor
Kathleen Falk RNC, MS, FNP, DNS(c)
Assistant Professor
P-505
Phone: 718-260-4996
kfalk@citytech.cuny.edu

Rosalyn Forbes MS, RN
Lecturer
P-505
Phone: 718-260-4988
rforbes@citytech.cuny.edu

Michelle Gellar MPH, MSN, RN
Assistant Professor
P-505
Phone: 718-260-5667
mgellar@citytech.cuny.edu

Theresa Keane PhD, MS, RN
Assistant Professor
P-505
Phone: 718-260-4995
tkeane@citytech.cuny.edu

Emma Kontzamanis DNS (c) MA, RN
Assistant Professor
P-510
Phone: 718-260-4936
ekontzamanis@citytech.cuny.edu

Elaine Leinung DNP, FNP-C, CNE, RN
Assistant Professor
P-505
Phone: 718-260-4934
eleinung@citytech.cuny.edu

Bridget Maley MS, RN
Assistant Professor
P-505
Phone: 718-260-4987
bmaley@citytech.cuny.edu
Mary Frances McGibbon DNP, RN, MSN, FNP-BC, RNFA
Assistant Professor
P-510
Phone: 718-260-4935
mmcgibbon@citytech.cuny.edu

Kevin McGirr MS, MPH, RN
Associate Professor
P-509
Phone: 718-260-5664
kmcgirr@citytech.cuny.edu

Pearline Okumakpeyi MA, M.Ed., RN
Associate Professor
P-505
Phone: 718-260-5663
pokumakpeyi@citytech.cuny.edu

Sondra Rivera MS, RN
Assistant Professor
P-505
Phone: 718-260-4998
srivera@citytech.cuny.edu

Lisette Santisteban MS, RN
Assistant Professor
P-505
Phone: 718-260-4997
lsantisteban@citytech.cuny.edu

Sharon Shockness  MSN, RN
Assistant Professor
P-508
Phone: 718-260-5987
ss shockness@citytech.cuny.edu

Carol Thomas MSN-ED, MSA, RN
Assistant Professor
P-505
Phone: 718-254-8519
Cthomas@citytech.cuny.edu

Catherine Winkler McManus MA, ANP, RN.
Assistant Professor
P-505
Phone: 718-260-5665
cmcmanus@citytech.cuny.edu
Celeste Waddy MSN, RN  
Assistant Professor  
P-505  
Phone: 718-260-4919  
cwaddy@citytech.cuny.edu

Staff

Ms. Marva Espinoza  
Secretary, RN-BS Program  
Phone:  
Email: MEspinosa@citytech.cuny.edu

Esther Moss  STAFF  
Associate Office Assistant  
P-505  
Phone: 718-260-5660  
emoss@citytech.cuny.edu

Shi Li-May Li  RN STAFF  
Senior College Lab Technician  
P-508  
Phone: 718-260-5669

Mary Mantych RN  STAFF  
College Lab Technician  
P-508  
Phone: 718-260-5735  
mmantych@citytech.cuny.edu

Elizabeth Driscoll  
Academic Advisor  
P-510  
Phone: 718-260-4901  
edriscoll@citytech.cuny.edu

Bernard Mohr  STAFF  
Adjunct Professor, IT Specialist  
P-509  
Phone: 718-260-4902  
bmohr@citytech.cuny.edu

Adjunct Faculty
<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prof Maria Arias</td>
<td><a href="mailto:marias@citytech.cuny.edu">marias@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Prof. Wayne Christie</td>
<td><a href="mailto:wchristie@citytech.cuny.edu">wchristie@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Prof Rita DeBonis</td>
<td><a href="mailto:rdebonis@citytech.cuny.edu">rdebonis@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Prof. Ana De La O-Legeros</td>
<td><a href="mailto:anursadl1@aol.com">anursadl1@aol.com</a></td>
</tr>
<tr>
<td>Dr. Emerson Ea</td>
<td><a href="mailto:EEa@citytech.cuny.edu">EEa@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Prof. John Joseph Finnegan</td>
<td><a href="mailto:jfinnegan@citytech.cuny.edu">jfinnegan@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Prof. Jacqueline Gulstone</td>
<td><a href="mailto:JGulstone@citytech.cuny.edu">JGulstone@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Prof Dorothy Hickey</td>
<td><a href="mailto:dhickey@citytech.cuny.edu">dhickey@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Prof. Jose Hernandez</td>
<td><a href="mailto:JHernandez@citytech.cuny.edu">JHernandez@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Dr. Carol Hess-Haber</td>
<td><a href="mailto:Chess-Haber@citytech.cuny.edu">Chess-Haber@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Dr. Mary Ireland</td>
<td><a href="mailto:MIREland@citytech.cuny.edu">MIREland@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Dr. Bridget Loetterle</td>
<td><a href="mailto:bloeletterle@citytech.cuny.edu">bloeletterle@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Prof Patricia Lynch</td>
<td><a href="mailto:plynch@citytech.cuny.edu">plynch@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Dr. Janet Mackin</td>
<td><a href="mailto:JMackin@citytech.cuny.edu">JMackin@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Prof. Marie McCullough</td>
<td><a href="mailto:mmccullough@citytech.cuny.edu">mmccullough@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Prof Fiorella Paradisi</td>
<td><a href="mailto:fparadisi@citytech.cuny.edu">fparadisi@citytech.cuny.edu</a></td>
</tr>
<tr>
<td>Prof. Irene Pearlman</td>
<td><a href="mailto:ipearlman@citytech.cuny.edu">ipearlman@citytech.cuny.edu</a></td>
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<td>AAS Degree __________________________</td>
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**Required classes**

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<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Communication* Speech</td>
<td>3 cr</td>
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<tr>
<td>English Composition ll*</td>
<td>3 cr</td>
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<tr>
<td>Math 1180 or above</td>
<td>4 cr</td>
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<tr>
<td>Math 1272 (Statistics)</td>
<td>3 cr</td>
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<tr>
<td>Bio 3524 (Nutrition)</td>
<td>2 cr</td>
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<tr>
<td>Psy 2404 (Personal and Organizational Psy)</td>
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<tr>
<td>Bio 3526 (Pathophysiology)</td>
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**Required Electives**

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<th>Elective</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Science (upper div) elective</td>
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<tr>
<td>Sociology Elective (upper level)</td>
<td>3 cr</td>
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<tr>
<td>Aesthetics Elective</td>
<td>3 cr</td>
</tr>
<tr>
<td>Art or music appreciation</td>
<td>3 cr</td>
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<tr>
<td>Literature Elective</td>
<td>3 cr</td>
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<tr>
<td>Philosophy (PHY) elective</td>
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--Computer Literacy course must be completed in order to graduate with B.S. degree
--All Baccalaureate students must have 4 writing intensive classes in order to graduate, 2 in the core curriculum and 2 in the major.
Nursing Courses

<table>
<thead>
<tr>
<th>Course Description</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Nur 3010 Physical Assessment</td>
<td>3</td>
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<tr>
<td>Nur 3110 Leadership in Management of Client Care</td>
<td>5</td>
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<tr>
<td>Nur 3130 Nursing Research</td>
<td>3</td>
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<tr>
<td>Nur 4010 Community Health Nursing</td>
<td>5</td>
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<tr>
<td>Nur 4030 Nursing Case Management: Process and Role</td>
<td>3</td>
</tr>
<tr>
<td>Nursing Electives (choose one):</td>
<td>3</td>
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<tr>
<td>Nur 4020 Women's Health and Wellness Across the Life Continuum</td>
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<tr>
<td>Nur 4040 HIV/AIDS Advocacy and Care</td>
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<tr>
<td>Nur 4050 Family-Centered End-of-Life Care Across the Life Span</td>
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<tr>
<td>Nur 4070 Nursing Informatics</td>
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<tr>
<td>Nur 4080 Communication and Behavior in Nursing</td>
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<tr>
<td>Nur 4090 Nursing Geriatrics</td>
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<tr>
<td>Nur 4110 Comprehensive Client Care for Urban Health Issues</td>
<td>5</td>
</tr>
<tr>
<td>Nur 4130 Professional Nursing Practice</td>
<td>3</td>
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OTHER________________________________

English Composition l________________

Computer Competency_____________________

Student signature______________________

Clinical clearance is achieved by seeing your clinical coordinator. No other person can clear you. Look for your Coordinator’s appointment dates on the bulletin board outside of P510 once registration begins. You must make yourself available to see your coordinator in order to get clearance.